

Expression Of Interest (EOI)

Selection of Service Provider for Design, Procurement, Installation, Commissioning, Operation and Maintenance of Electric Bicycle System in PPP mode in Indirapuram and Raj Nagar Extension, Ghaziabad.

December 2020

GHAZIABAD DEVELOPMENT AUTHORITY
Vikas Path, Ghaziabad

DISCLAIMER

The information contained in this bid document provided to the Bidder(s), by or on behalf of Ghaziabad Development Authority (GDA) is provided to the Bidder(s) on the terms and conditions set out in this bid document and all other terms and conditions subject to which such information is provided.

GDA may, in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this bid document.

GDA reserves the right not to proceed with the project, to alter the timetable reflected in this document, or to change the process or procedure to be applied. It also reserves the right to decline to discuss the Project further with any party submitting a proposal. No reimbursement of cost of any type will be paid to persons, entities, or consortiums submitting a Proposal.

SECTION: - 1. SCHEDULE OF BIDDING

GDA would endeavor to adhere to the following schedule during the Bidding Process:

Sr. No.	Event Description	Date
1	Issue of Bid documents	29.12.2020 to 04.01.2021
2	Last date for submission of Bids	04.01.2021
3	Date of opening Technical Bids	06.01.2021
4	Date of presentation	11.01.2021

Cost of Bid Document and EMD: -

1	Cost of Bid Document (Non refundable)	Rs. 11,800/-
2	Earnest Money Deposit (EMD)	Rs. 40,000/-

SECTION:- 2. INSTRUCTIONS TO BIDDERS

GDA envisages introducing Electric Bicycle System (EBS) in Indirapuram and Raj Nagar Extension areas of Ghaziabad to promote low cost, environment friendly, flexible mobility option for shorter distances and for last mile connectivity.

GDA plans to select a qualified business entity as Service Provider for design, procurement, commissioning, installation, operation and maintenance of the Electric Bi-Cycle System in PPP mode in Ghaziabad (“Project”) and for that purpose invites proposals through this bid in prescribed formats.

1. The broad scope of the project is as below-

- (a) The EBS shall have minimum 100 cycles spread over minimum 20 stations across the areas of Indirapuram and Raj Nagar Extension in Ghaziabad. Importance will be given to providing stations along the residential, schools, colleges and markets. The Service Provider shall establish and operate a system of redistribution of bicycles.
- (b) The EBS shall have a fully automatic system where all user processes including registration, renting, returning and payment can be done through mobile devices or the terminals. The central control system collects data from each station for efficient planning and operation of the system. This data is used to make decisions on redistribution of cycles around stations during the hours of operations.
- (c) The Service Provider shall integrate EBS with the fare collection system of the other smart mobility system through the ITS system.
- (d) The location of terminals shall be mutually decided by Ghaziabad Development Authority and the service provider. Ghaziabad Development Authority will provide space on lease to the service provider, subjected to the requirements and availability, for the terminals as decided mutually by GDA and the service provider.

2. Project Period:

The time period for Design, procurement, installation, commissioning and testing of EBS is 6 months from the date of signing the contract. The operation and maintenance period shall be 7 years from the date of commissioning.

3. Capital and Operational Cost:

The Capital and Operational Cost of the project will be borne by the service provider. No financial support will be provided by GDA. Revenue can be generated by the operator by ticket revenue and advertising/branding rights as approved by Ghaziabad Development Authority.

During the operation and maintenance period, the service provider shall be entitled to collect and appropriate:

- (a) **Fare box revenue:** Revenue earned from sale of memberships and rental income earned from renting of cycles to the users.

- (b) **Advertisement Revenue/ Sponsorship Contract Revenue:** The service provider will be given rights to sell advertisement space on the system only. This includes advertisement space on cycles and station infrastructure like panels and docks at the station. Alternatively, the service provider may also sell sponsorship contract of the system to a single entity.
- (c) **Annual Cycling Event:** The Service provider will be given the rights to conduct an annual cycling event in the city along with GDA. The profits made from this event will also be used to run the EBS system.
- (d) **CSR Funding:** The Service provider may tap into CSR funding of private organizations to fund the operations of the system.

4. Revenue for GDA:

- a. The space for terminals shall be given on lease by GDA to the service provider and the service provider shall be liable to deposit in the account of GDA, the lease rent at the rate of Rs. 609.00 per sq.mt. per month for Indirapuram and Rs. 465 per sq.mt. per month for Raj Nagar Extension, for first year of the operation period, which shall increase as per Cost Index annually. In addition to the annual lease rent, the ticket revenue will be shared minimum of 10% and the highest share as finalized after evaluation of Part-II submission (Financial Bid).
- b. The service provider shall be liable to deposit the annual lease rent charges before last day of the initiating month of every year.
- c. The GDA's share through ticket system shall be deposited monthly by the service provider in the account of GDA, within first week of the succeeding month.
- d. The service provider shall provide access to its ticket system to GDA through an online dashboard so that the booking details and revenue from ticket system can be monitored by GDA.
- e. The ticket charges for EBS shall be finalized mutually by GDA and the service provider.

5. Taxes:

The financial bids offered by the bidders should be exclusive of GST. GST and other taxes imposed by local authorities/State Government/Central Government as applicable, shall be payable by the Service Provider.

- 6. The Proposal would be evaluated on the basis of the evaluation criteria set out in this bid document in order to identify the successful bidder ("Successful Bidder"). The Successful Bidder shall be required to enter into an Agreement with Ghaziabad Development Authority.

- a. The Proposals received from eligible bidders shall be evaluated on the basis of the criteria set out in this Bid document. Each Bidder shall submit a maximum of one Proposal for the Assignment in response to this Bid document. Any Bidder who submits more than one Proposal for the Assignment shall be disqualified.
- b. The Bidder shall also be responsible and shall pay for all of the costs associated with the preparation of its Proposal and its participation in the bidding process.
- c. At any time prior to the last date of Bid submission, GDA may, for any reason, whether at its own initiative or in response to clarifications requested by any Bidder, modify the Bid document by the issuance of Corrigendum.

7. Proposal Validity Period –

The Proposal shall remain valid for a period of 90 days from the date of opening the bids. GDA reserves the right to reject any Proposal, which does not meet the requirement.

8. Cost of Bid Document, Earnest Money Deposit (EMD) and Security Amount:-

- i) The bidder shall bear all costs associated with the preparation and submission of the E-Bid. Ghaziabad Development Authority will in no case be responsible or liable for the costs, regardless of the conduct or outcome of the E- Bid process.
- ii) This bid document is available on the web site <https://etender.up.nic.in> to enable the Bidder's to view, download the E-Bid document and submit E-Bids online up to the last date and time mentioned in E-Bid notice / E-Bid document against this E-Bid. The Bidders shall have to pay cost of bid document / E-Bid processing fee and Earnest Money Deposit (EMD) as per E-Bid Invitation Notice through RTGS only payable in favor of **“VC GDA E-Tendering” in the A/c No. 695505600350 IFSC Code: ICIC0006955, ICICI Bank, C-6 Lohia Nagar, Ghaziabad.** The Scanned copy of RTGS receipt with UTR No. (Transaction Id) certified by the same bank must be uploaded along with the E-Bid document. The cost of Bid document/ E-Bid processing fee will be non-refundable. Without cost of Bid document/ E-Bid processing fee Bid will not be accepted.
- iii) EMD shall be returned to the unsuccessful Bidders within a period of two weeks from the date of signing of Agreement between GDA and the Successful Bidder.
- iv) The successful Bidder's E-Bid EMD will be converted into security after the Bidder signing the Contract.
- v) EMD shall be forfeited in the following cases:
 1. if any information or document furnished by the Bidder turns out to be misleading or untrue in any material respect and
 2. if the successful Bidder fails to execute the Agreement within the stipulated time or any extension thereof provided by GDA.

9. Format and Signing of Proposal

The Bidder would provide all the information as per this Bid document. GDA would evaluate only those Proposals that are received in the required format and

are complete in all respects. Each Proposal shall comprise the following:

a. Part-I Submission:

- a. Covering letter in the format set out in Appendix-A.
- b. Details of the Bidder in the format set out in Appendix-B.
- c. Power of Attorney as per Appendix-C, authorizing the signatory of the Proposal to commit the Bidder.
- d. Technical Bid comprising of eligibility Criteria response sheet and parameters for evaluation of Technical Bid (Appendix-D).
- e. Cost of Bid document and Earnest Money Deposit (EMD) details as set out in Appendix-E.

Part II Submission :

Financial proposal in the format as set out in Appendix-F. The Financial Proposal shall be inclusive of all out pocket expenses incurred by the bidder towards travel, documentation and communication, for implementation of the project.

- b.** The Bidder is expected to examine carefully the contents of all the documents provided and to visit the site and prepare his own cost of estimate, technical and financial feasibility of his proposal. Failure to comply with the requirements of Bid document shall be at the Bidder's own risk.
- c.** It shall be deemed that prior to the submission of the Proposal, the Bidder has:
 - i. made a complete and careful examination of terms and conditions / requirements, and other information as set forth in this Bid document;
 - ii. received all such relevant information as it has been requested from GDA;and
 - iii. made a complete and careful examination of the various aspects of the Project.
- d.** GDA shall not be liable for any mistake or error or neglect by the Bidder in respect of the above.

a. Proposal Due Date

- Proposals should be submitted before the Due Date and Time as indicated in the Schedule of Bidding Process in the manner and form as detailed in this Bid document.
- GDA may, in exceptional circumstances, and at its sole discretion, extend the above Due Date by issuing a Corrigendum, which shall be uploaded on the website www.gdaghaziabad.in

10. Opening of Proposals and Clarifications:

- i. GDA shall open the Part-I Submission (Technical Bids) of the Proposals on the Due Date as indicated in the Schedule of Bidding Process for the purpose of evaluation.
- ii. Part-II Submission of only the qualified Bidders shall be opened after intimation of the date, time and venue of such opening.

- iii. GDA reserves the right to reject any Proposal not submitted on time and which does not contain the information/documents as set out in this Bid document.
- iv. To facilitate evaluation of Proposals, GDA may, at its sole discretion, seek clarifications in writing from any Bidder regarding its Proposal.
- v. GDA reserves the right to reject any Proposal, if:
 - a. at any time, a material misrepresentation is made or discovered; or
 - b. the Bidder does not respond promptly and diligently to requests for supplemental information required for the evaluation of the Proposal.
- vi. In the event of acceptance of the Proposal of the Preferred Bidder with or without negotiations, GDA shall declare the Preferred Bidder as the Successful Bidder. GDA will notify the Successful Bidder through a Letter of Acceptance (LoA) that its Proposal has been accepted.
- vii. The Successful Bidder(s) shall execute the Agreement within 15 days of the issue of LoA or within such further time as GDA may agree to in its sole discretion. Failure of the Successful Bidder to comply with the above requirements shall constitute sufficient grounds for the annulment of the LoA and forfeiture of the EMD. In such an event, GDA reserves the right to
 - a. either invite the next best Bidder for negotiations
 - or
 - b. take any such measures as may be deemed fit in the sole discretion of GDA, including annulment of the bidding process.
- viii. Notwithstanding anything contained in this Bid document, GDA reserves the right to accept or reject any Proposal, or to annul the bidding process or reject all Proposals, at any time without any liability or any obligation for such rejection or annulment.

SECTION:- 3. EVALUATION

1. Evaluation:-

- (a) The criteria for eligibility, qualification, evaluation and selection of Bidders are set out in this Section.
- (b) As part of the evaluation, the Part-I Submission shall be checked for responsiveness with the requirements of the Bid document and only those Proposals which are found to be responsive would be further evaluated in accordance with the criteria set out in this Bid document.
- (c) The Part-I Submission would be considered to be responsive if it meets the following conditions:
 - (i) it is received by the Due Date including any extension thereof.
 - (ii) it is signed, sealed and marked as stipulated.
 - (iii) it contains all the information and documents including EMD as requested in the Bid document.
 - (iv) it contains information in formats specified in this Bid document.
 - (v) it mentions the validity period as set out in Bid Document.
 - (vi) it provides information in reasonable detail. (“Reasonable Detail” means that, but for minor deviations, the information can be reviewed and evaluated by GDA without communication with the Bidder). GDA reserves the right to determine whether the information has been provided in reasonable detail.
 - (vii) there are no inconsistencies between the Proposal and the supporting documents.

A Proposal that is substantially responsive is one that conforms to the preceding requirements without material deviation or reservation. A material deviation or reservation is one:

- i. which affects in any substantial way, the scope, quality, or performance of the Assignment, or
- ii. which limits in any substantial way, inconsistent with the Bid document, GDA’s rights or the Bidder’s obligations under the Agreement, or
- iii. which would affect unfairly the competitive position of other Bidders presenting substantially responsive Proposals.

2. Eligibility Criteria:-

- 1) A firm/Joint Venture/ Partnership firm/ Registered Society subject to fulfillment of minimum eligibility criteria may submit proposal.
- 2) Minimum eligibility criteria:
 - a. Bidders should have average annual turnover of Rs. 2.00 Crores for last three years.
 - b. Bidder should have operational experience of Electric Bi-cycle system with a combined fleet of 100 Bi-cycles in a single contract since last 1 year.

The following conditions for Joint Venture shall apply-

- (a) Bidders may participate in the bidding through a consortium structure with a cap of three members. The members of the consortium are to be clearly identified at the time of bidding and any business/shareholding/other relationship between them is to be made clear.
- (b) The bidders should submit a consortium agreement which specifies the exact members of the consortium. The Consortium agreement shall clearly specify the exact role and responsibility of each of the consortium members.
- (c) A Bidding Consortium is required to nominate a Lead Member for the purposes of interacting with GDA. The nomination of the Lead Member shall be supported by notarized copies of Memorandum of Understanding and Power of Attorney signed by all the members on a stamp paper of Rs 100/- (One Hundred only).
- (d) In case of the Service Provider being a consortium, the members of the consortium shall be required to incorporate a company under the Indian Companies Act. The Service Provider Agreement in such a case would be signed with the newly incorporated Company. The lead member of the consortium would be required to hold, initially and at all times during the duration period of the Service Provider Agreement, not less than 51% of the aggregate shareholding of the newly incorporated consortium company. The other member of the consortium would be required to hold, initially and at all times for during the duration of the Service Provider Agreement, not less than 11% of the aggregate shareholding of the newly incorporated consortium company.
- (e) Each member of the Consortium shall be jointly and severally liable for the due implementation of the Project.
- (f) A firm cannot be a member of more than one bidding consortium. An individual firm applying as a Single Bidder cannot at the same time be member of any Consortium bidding under this Bid.
- (g) Any changes and deviation of roles and responsibilities after the submission of Bid and before the execution of the Service Provider Agreement shall entitle GDA to reject the Bid in its sole discretion.
- (h) GDA reserves the right to reject the Bid in case of change in the constitution of the consortium after the submission of Bid and before the execution of the Agreement.
- (i) Any entity, which has earlier been barred by the GDA, Government of UP (GoUP), or any other state government in India (SG) or Government of India (GoI), or any of the agencies of GoUP/SG/GoI from participating in its projects and the bar subsists as on the Proposal Due Date, would not be eligible to submit a Proposal.

3. Proposal Evaluation: (Part-I Submission)

- (a) The Part-I Submission of the Proposal would first be checked for responsiveness with the requirements of the Bid.
- (b) In case the Proposal is found to be responsive, the Part-II submission would be evaluated.

Scoring Methodology: Technical Proposal (Part-I)

- (a) The technical bids shall be first evaluated and ranked before the financial bids are opened.
- (b) Technical Evaluation

S.N.	Parameter	Score
1	Prior Experience	15
2	Electric Cycle Design over minimum - such as lightweight/alloy body/ embedded GPS etc.	15
3	Station Design	10
4	ITS Strategy	10
5	User interface experience	15
6	Operation Plan	10
7	Strategy for user Generation	5
8	Presentation	20
TOTAL		100

The bids scoring more than 60 shall only qualify for short listing. Bidders with lesser score will be disqualified. The scores of bidders in the evaluation of Part-I shall be used only to qualify the bidders for evaluation of Part-II submission and this score shall not be carried forward in the evaluation of Part-II submission or at any further stage in the evaluation or selection process.

Financial Bids

- (a) The financial bids of only those bidders who qualify in the evaluation of Part-I (Technical bids) submission i.e, those scoring more than 60, shall be opened.
- (b) The financial bids of the bidders, disqualified in the evaluation of Part-I submission will not be considered further in the selection process.
- (c) The bidder offering highest ticket share to GDA shall be the preferred bidder.

Covering Letter

(On the Letterhead of the Bidder)

Date:

To:

Chief Engineer,
GHAZIABAD DEVELOPMENT AUTHORITY,
GHAZIABAD.

Sub: Selection of Service Provider for Design, Procurement, Installation, Commissioning, Operation and Maintenance of Electric Bicycle System in PPP mode in Ghaziabad.

Dear Sir:

Being duly authorised to represent and act on behalf of..... (hereinafter referred to as “the Bidder”), and having reviewed and fully understood all of the Proposal requirements and information provided and collected, the undersigned hereby submits the Proposal on behalf of _____ (*Name of Bidder*) for the captioned project with the details as per the requirements of the Bid document, for your evaluation. We confirm that our Proposal is valid for a period of 90 days from the date of opening of the bids.

We also hereby agree and undertake as under:

Notwithstanding any qualifications or conditions, whether implied or otherwise, contained in our Proposal we hereby represent and confirm that our Proposal is unconditional in all respects and we agree to the terms and conditions mentioned in this Bid document.

We hereby certify and confirm that in the preparation and submission of our Proposal, we have not acted in concert or in collusion with any other Bidder or other person(s) and also not done any act, deed or thing which is or could be regarded as anti-competitive.

Yours faithfully,

For and on behalf of (*Name of Bidder*)

Duly signed by the Authorized Signatory of the Bidder

(Name, Title and Address of the Authorized Signatory)

Details of Bidder
(On the Letter Head of the Bidder)

1.
 - (a) Name of Bidder
 - (d) Address of the registered office(s)
 - (e) Date of incorporation and/or commencement of business

2. Details of individual(s) who will serve as the lead member/point of contact / communication for GDA with the Bidder:
 - (a) Name :
 - (b) Designation :
 - (c) Company/Firm :
 - (d) Address :
 - (e) Telephone number :
 - (f) E-mail address :
 - (g) Fax number :
 - (h) Mobile number :

POWER OF ATTORNEY
(On Stamp paper of Rs.100/-)

Know all men by these presents, We.....(name and address of the registered office) do hereby constitute, appoint and authorize Mr/ Ms.....(name and residential address) who is presently employed with us and holding the position of as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our **Selection of Service Provider for Design, Procurement, Installation, Commissioning, Operation and Maintenance of Electric Bicycle System in Ghaziabad** including signing and submission of all documents and providing information/responses to GDA in all matters in connection with our Proposal for the said project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Dated this the _____ Day of _____ 20
For _____

(Name and designation of the person(s)
signing on behalf of the Bidder)

Accepted

Signature)
(Name, Title and Address of the Attorney)
Date:.....

Note:

- 1. To executed only if the Bidder is a Company or Partnership firm.*
- 2. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure. Copy of such document should be submitted along with the power of Attorney.*
- 3. Also, wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a resolution/power of attorney in favour of the Person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.*

Format for Technical Bid

Part-A

Eligibility Criteria – Response Sheet**Minimum eligibility criteria:**

S. No	Criteria	Documentary Proof Required	Documentary Proof Submitted by Bidder
1	Legal Status - A firm/Joint Venture (max up to 2 members)/Partnership firm/Registered Society	Certificate of Registration, Joint Bidding Agreement	
2	Bidder should have average annual turnover of 2 Crores for last three years	Certificate of Chartered Accountant	
3	Bidder should have operational experience of Electric Bicycle System with a combined fleet of 100 vehicles in a single contract since last 1 years.	Clients Certificate, Certified copy of contract	
4	Other parameters as required for Eligibility criteria.	Relevant supporting documents	

For and on behalf of (*Name of Bidder*)

*Duly signed by the Authorized Signatory of the Bidder
(Name, Title and Address of the Authorized Signatory)*

**Format for Technical Bid
Part-B
Technical Evaluation**

S.N.	Parameter
1	Prior Experience - Name of Project, Brief Description, Name of client, Project duration, Value of Contract - Please submit Certificate of Client.
2	Cycle Design over minimum - such as lightweight/ alloy body/ embedded GPS - Please submit detailed description, graphics, photographs etc.
3	Station Design - Please submit detailed description, graphics, photographs etc.
4	ITS Strategy - Please submit detailed description.
5	User interface experience - Please submit detailed description.
6	Operation Plan - Please submit detailed description.
7	Strategy for user Generation - Please submit detailed description.
8	Presentation (On the date as mentioned in Section-1, Schedule of Bidding)

APPENDIX - E



GHAZIABAD DEVELOPMENT AUTHORITY

Bid Document Price/ Processing Fee & Earnest Money Deposit (EMD) Details

Name of Work :- Selection of Service Provider for Design, Procurement, Installation, Commissioning, Operation and Maintenance of Electric Bicycle System in PPP mode in Indirapuram and Raj Nagar Extension, Ghaziabad.

NOTICE NO-330/4/EE/ZONE-1/2020 DATED 26.12.2020

S.NO.	NAME OF WORK	BANK ACCOUNT DETAILS FOR RTGS
1.	Selection of Service Provider for Design, Procurement, Installation, Commissioning, Operation and Maintenance of Electric Bicycle System in PPP mode in Indirapuram and Raj Nagar Extension, Ghaziabad.	Beneficiary Name :“VC GDA E-Tendering” Account Number: 695505600350 Bank: ICICI Bank IFSC Code: ICIC0006955 Branch: C-6 Lohia Nagar, Ghaziabad

E-Tender/Job Notice No:

NAME OF FIRM	UTR NUMBER	Bid Document Price/ Processing fee& EMD Amount			BANK & BRANCH NAME	TRANSFER DATE (DD-MM-YYYY)
		Bid Document Price/ Processing fee (In Rs.)	EMD Amount (In Rs.)	TOTAL AMOUNT (In Rs.) COLOUM (A+B)		
		(A)	(B)			

Signature Name & Seal of firm

Format for Financial Proposal
(On the letter head of the Bidder)

Having gone through this Bid document and having fully understood the scope of work for the Project as set out in this Bid document, we are pleased to quote the following rates for this Assignment/Project:

Name of the Firm:-	
Description	Percentage share (minimum of 10 percent) excluding GST
Percentage share to Ghaziabad Development Authority, Ghaziabad from the fare box revenue.	
Percentage in words	

Note:

- 1. The minimum percentage share is 10 percent (%). The bidder quoting percentage share less than minimum of 10 percent shall not be considered for evaluation and selection process for the successful bidder.*
- 2. The Financial Proposal is inclusive of all out pocket expenses incurred by the bidder towards travel, documentation and communication.*
- 3. In case of difference in amount quoted in figures and words, the higher value would be considered for evaluation.*

Signature of Authorized Signatory of the Bidder
(Name, Title and Address of the Authorized Signatory)

